

**Glenlakes Unit One Property Owners Association  
Board of Director's Meeting Minutes  
May 9, 2024, 1:00 pm  
Glenlakes Pub**

**Attendees:**

Sara Filley, President  
Larry Ballard - Vice President  
Robin Walker - Treasurer  
Bob VanDeWege- Secretary  
Randy Allison - Board Member  
Scott Wigington - Board Member  
Diane Zaragosa - Board Member  
Wayne Butler - ARC  
Tom Krebes - ARC

Sara Filley, President, called the meeting to order at 1:00 pm.

**New Business:**

POA Software Project

Robin Walker looked at seven HOA software, these three met all 18 of the features. to be considered. Pay HOA, Easy HOA, HOA Start – Functionality, Robin Walkers recommendation would be the Pay HOA, what worked with the functions we need. Currently pay \$66.00, Quick Books gave us a discount of \$30.00 for three months. Another local HOA does use Pay HOA, and highly recommends this, and to take advantage of the training offered. Pricing is based on 208 homes - \$2,388, will increase to over 300 homes to \$2,748. The first year discount of fifteen percent will make the price cost \$2,030. Very similar to Quick books, custom recording we currently do not have. For ARC; create a process for the owner to put ticket in and come to the ARC, representatives, all notes and approvals or denials will be recorded. Allows photos of ARC project requested including multiple pictures. Communication with homeowners, including voting on actions, and board members. Create survey of homeowners on items. Transfer to next board volunteers will be seamless with this software, including not using board members personal emails. Calendars scheduling for homeowners to see activities. All three software companies are better than what we have now. Within the current budget.

Motion made by Robin Walker: To move forward with Pay HOA.

Second - Sara Filey

Unanimous vote from Board

Reminder please put your Trash or Recycle cans on the end of your driveway (not in the gutter), early evening, the night prior to pickup.

Yard debris is limited so a single pile of 6 cubic yards or less per week of natural vegetation. Please place inside biodegradable paper bags (grass clippings and leaves), to help keep this out of our storm drains.

**Board Meeting Dates:**

July 16, 2024

October, 15, 2024

January 14, 2025

Sara Filley adjourned at 2:10 pm.

Signature: *Bob VanDeWege* Date: 5-9-2024

Bob VanDeWege, Secretary